The University of Newcastle and The University of Waikato

Partnership Seed Fund - Application Form 2025 - Applications due 10 March 2025

The University of Waikato and The University of Newcastle invite all staff members to take advantage of our partnership seed fund. The fund is intended to support collaborative research, teaching, and/or professional services projects between our two institutions. Applicants will need to clearly demonstrate measurable outcomes of their projects and how their collaboration will develop going forward.

TO NOTE:

* The total amount available is $50,000 AUD from UoN and $50,000 NZD from UoW. The maximum total value of each project is $15,000 (AUD).
* Funding requests do not need to be matched equally from each institution but full funding requests from one partner are only likely to be considered in exceptional circumstances.
* Proposals to this joint call for funding must include at least one applicant from each university.
* Funding will be allocated internally with no transfer of funds between partners.
* Please refer to the Guidelines for Applicants and Key Dates document for details about application and project timelines.
* Proposals that are led by early career staff[[1]](#footnote-2) and/or Indigenous staff are encouraged.
* Proposals will initially be assessed internally (by international deans/associate deans research/peer reviewers as appropriate). Funding decisions will then be made by a joint committee with members from both UoN and UoW (representing expertise in research, teaching and professional services). Funding will then be allocated from either/both universities.
* Funding decisions will be made on several criteria (excellence, novelty/innovation, project impact, partnership impact, reputation enhancement).
* Final decisions will be made with an overarching consideration of the need for balanced support of teaching, professional services and research projects.
* All applications need to be written in language that is suitable for a multi-disciplinary panel to read and assess.
* Successful applicants will be required to submit a short report within two months of the agreed project completion date. A further follow-up by a member of the International Office/Global Division will occur within 12 months of the project completion to capture outputs, next stage funding etc.
* Key contacts: [global@waikato.ac.nz](mailto:global@waikato.ac.nz) or [Global-Partnerships@newcastle.edu.au](mailto:Global-Partnerships@newcastle.edu.au)

Co-applicant information (Newcastle lead)

|  |  |
| --- | --- |
| Title (Mr/Mrs/Miss/Ms/Dr/Prof) |  |
| First Name |  |
| Last Name |  |
| Email |  |
| Contact Phone No |  |
| Position |  |
| College/Division |  |
| School/Business Unit |  |
| Other |  |

Co-applicant information (Waikato lead)

|  |  |
| --- | --- |
| Title (Mr/Mrs/Miss/Ms/Dr/Prof) |  |
| First Name |  |
| Last Name |  |
| Email |  |
| Contact Phone No |  |
| Position |  |
| Division |  |
| Faculty/School |  |
| Other |  |

Project team

Please provide details of any other staff who will be actively involved in the project.   
Early Career Staff (ECS) are defined as: An individual who is within eight years of the award of their PhD (academic staff) or equivalent professional training (professional staff).

**Newcastle**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Title and full name | Position | College/Division/School | ECS\* (Y/N) |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 5 |  |  |  |  |

**Waikato**

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| --- | --- | --- | --- | --- |
|  | Title and full name | Position | College/Division/School | ECS\* (Y/N) |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
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Project details

**Title of proposed project/activity:**

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**Project type:** Research / Teaching / Professional Services (please highlight or underline)

**Abstract/overview:** (max 200 words)

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**How did this collaboration opportunity arise?** (max 100 words)

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**Project timeline (please note all projects must be completed by the end of 2023)**

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| Start date |  |
| Completion date |  |
| Key milestones |  |

**Project Description** (max 600 words) Please describe the project. How does the project develop and deliver excellence?

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**Project outputs and outcomes** (max 300 words)

**Please provide a description of the outputs and outcomes the project will deliver by the end of the funded period and the longer term (e.g., after 1 or 2 years)** (Please note: Successful applicants are required to report against the approved intended outcomes following completion of the project)

*Teaching: (e.g., joint course delivery, curriculum development etc)  
Professional: (e.g., new or improved processes or service etc)  
Research: (e.g., joint research publications, funding applications etc)*

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**Partnership impact** (max 300 words) (How will this project support the strengthening of our partnership)

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**References (if applicable)**

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Funding

Please complete the budget template to outline your proposed budget. Details about eligible costs can be found in the Guidelines for Applicants. Please also refer to your institution’s travel policy.

* Additional information to justify costs set out in the proposed budget.

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* Please indicate any other sources of internal/external funding explored and/or confirmed, if applicable

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Supporting documents

**Please attach** a short CV (max 5 pages, Arial font size 11) for both lead applicants

Declarations

**Newcastle lead**

By signing below, I declare that the statements made and information given in this application are to the best of our knowledge, true, complete, and correct. We have read and fully understand the Guidelines for Applicants. We understand that the personal data provided in this form will be used by the relevant panels and authorised personnel responsible for handling applications for the seed fund.

By signing below, I confirm I have the approval/support from my Head of School/Dean or equivalent.

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**Waikato lead**

By signing below, I declare that the statements made and information given in this application are to the best of our knowledge, true, complete, and correct. We have read and fully understand the Guidelines for Applicants. We understand that the personal data provided in this form will be used by the relevant panels and authorised personnel responsible for handling applications for the seed fund.

By signing below, I confirm I have the approval/support from my Head of School/ Dean or equivalent.

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1. *An individual who is within eight years of the award of their PhD (academic staff) or equivalent professional training (professional staff). These durations exclude any period of career break, e.g. for family care or health reasons. The award of PhD is defined at the point of successful PhD viva.* [↑](#footnote-ref-2)